

## Freshwater Conservation Canada Notice of Annual General Meeting

The Annual General Meeting of Freshwater Conservation Canada will be held on **Tuesday, May 26, 2026, virtually only via Zoom, at 4:00 P.M. MDT**. All paid members as of May 21<sup>st</sup> will receive a meeting link and password.

1. To receive and consider the audited financial statements and the report of the auditors for the year ending December 31, 2025. *Freshwater Conservation Canada's 2025 audited financial statements are available on the Freshwater Conservation Canada website at [freshwaterconservationcanada.org](http://freshwaterconservationcanada.org), and*
2. To transact such other business as may properly come before the meeting.

Every member of Freshwater Conservation Canada as of 1:00 P.M. MDT, Friday, May 22, 2026, is entitled to attend and vote in person or may vote by proxy. **If you are unable to attend, please complete the proxy and return by email to [info@freshwatercanada.org](mailto:info@freshwatercanada.org) with the subject line "Proxy".**

## Annual General Meeting Agenda

1. Call to order
2. Approval of the agenda (available at [freshwaterconservationcanada.org/2026-agm](http://freshwaterconservationcanada.org/2026-agm))

**Motion: That the agenda be approved as presented.**

3. Approval of the 2025 Annual General Meeting minutes (available at [freshwaterconservationcanada.org/2026-agm](http://freshwaterconservationcanada.org/2026-agm))

**Motion: That the minutes of the 2025 Annual General Meeting be approved as presented.**

4. Approval of 2025 financial statements and auditors report (available at [freshwaterconservationcanada.org/2026-agm](http://freshwaterconservationcanada.org/2026-agm))

**Motion: That the 2025 financial statements and auditors report be accepted as presented.**

5. Appointment of auditors for 2026

**Motion to be presented: That the firm of KMSS be re-appointed as auditors for 2026.**

6. Resolution Regarding Amendments to the By-laws

The organization's By-laws reviewed in their entirety to update and bring them inline with CRA standards. A number of formatting and grammatical, changes were made to update the document and are not represented in the motion. The draft proposed bylaws and a full redline document is available for review at [freshwaterconservationcanada.org/2026-agm](http://freshwaterconservationcanada.org/2026-agm) or by calling 1-800-909-6040.

**Motion to be presented: That the organization's By-laws be amended as follows:**

The following sections were removed in accordance with CRA standards

1.03: Corporate Seal

1.05 Financial Year End

1.06 Banking Arrangements

## 2.03 Requirements of Chapter

Section 2.01 added "... Chapter and may be recognized as a Chapter upon approval by the Board and upon continued compliance with such rules and regulations as outlined in the Corporation's chapter policy."

Added Section 5.01 Calling of Meetings. Meetings of members may be called by the Chair of the Board, the Vice- Chair of the Board or any two (2) Directors at any time.

Change to Section 5.05 Votes to Govern. At all meetings of the Board, every question shall be decided by a majority of the votes cast on the question. In case of an equality of votes, the chair of the meeting in addition to an original vote shall have a second or casting vote.

Added to Section 8.01 Description of Offices. (c) **Past-Chair of the Board** – The Past-Chair of the Board shall be the Director who has completed their term as Chair. The Past-Chair, if any, shall support and provide guidance to the Chair of the Board as a Director.

Added Section 8.03 Election of Directors. Directors are elected by the membership at the annual general meeting. Nominations for vacant Board seats must be submitted to the Corporation. The Board may appoint a person to fill a vacant position at any time but shall have that appointment ratified at the next annual general meeting of the organization.

Added New Section 11 Dispute Resolution.

7. Other Business

8. Termination of Meeting

**Motion: That the 2026 Annual General Meeting of Freshwater Conservation Canada be terminated.**

## Freshwater Conservation Canada Nominations for Election to the Board of Directors

### **Duties of directors**

The duties and powers of the Freshwater Conservation Canada board of directors are set out in sections 6 through 8 of the Bylaws of the organization, which can be viewed on the Freshwater Conservation Canada website ([freshwaterconservationcanada.org](http://freshwaterconservationcanada.org)) by clicking “Legal & Financial” at the bottom right of the page.

### **Requirements of directors**

To be considered for the position of director, a person must demonstrate:

- a good reputation, shown by a recognized and respected profile in the community;
- the willingness to serve the organization, shown by a demonstrated commitment to Freshwater Conservation Canada over several years (chapter or fundraising activity);
- a basic understanding of conservation issues and the role that Freshwater Conservation Canada plays in national and regional freshwater conservation;
- managerial skill and a fundamental understanding of business;
- a developed network of contacts that will allow the individual to be successful in promoting Freshwater Conservation Canada;
- willingness to be involved in fundraising;
- no undisclosed commitments that conflict with the values and mission of Freshwater Conservation Canada; and
- the ability to commit the required time to prepare for and attend meetings.

### **Nomination Process**

Any interested and qualified candidate may submit a completed nomination form along with a recent resume to the Freshwater Conservation Canada nominating committee for consideration. The nominating committee is made up of the Chair of the Freshwater Conservation Canada board plus four additional Freshwater Conservation Canada board members. The nominating committee will review the nomination documents and acceptable candidates will be added to the ballot, to be voted on by the membership of Freshwater Conservation Canada at the next annual general meeting.

Nominations may be submitted at any time. To allow enough time for nominations to be considered by the nominating committee, added to the ballot and included with the AGM package to be sent to Freshwater Conservation Canada members in a particular year, the nomination documents should be submitted at least 45 days before the AGM. Nominations received too late to be included with the AGM package will be considered for the following year's vote.

Any Freshwater Conservation Canada member in good standing that wishes to offer their name for election at the AGM should complete a nomination form and forward it along with a copy of the nominee's resume to:

Chair of the Nominating Committee, Freshwater Conservation Canada  
6020 2 Street SE, Unite B8, Calgary, AB, T2H 2L8  
(or email to [info@freshwatercanada.org](mailto:info@freshwatercanada.org) with the subject line “nomination”)

**Freshwater Conservation Canada  
2026 Report of the Nominating Committee**

The current directors of Freshwater Conservation Canada are:

<b>Chairman</b> Kristoffer Benson Lac La Biche, AB Term to 2028	<b>Past Chair</b> David Williamson Etobicoke, ON Term to 2027	<b>Director</b> Brian Mellor Calgary, AB Term to 2028	<b>Director</b> Andrea Jalbert Calgary, AB Term to 2027
<b>Director</b> Candice Paton Calgary, AB Term to 2027	<b>Director</b> Richard Iwaniuk St. Albert, AB Term to 2028	<b>Director</b> Rod Sobchishin Calgary, AB Term to 2027	<b>Director</b> Kevin Sullivan St. John, NL Term to 2027

Profiles of all current members of the Freshwater Conservation Canada board of directors, including those standing for re-election are available on the Freshwater Conservation Canada website at [freshwaterconservationcanada.org](http://freshwaterconservationcanada.org).

**Freshwater Conservation Canada  
Board of Directors Nomination Form**

We, the undersigned members in good standing of Freshwater Conservation Canada, hereby nominate the following eligible member as a candidate for election to the board of directors of Freshwater Conservation Canada at the next Annual General Meeting:

**Nominee's full name:**

\_\_\_\_\_

**Nominee's mailing address:**

\_\_\_\_\_

**Nominee's e-mail address:**

\_\_\_\_\_

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I, the above-named nominee, hereby certify that I am eligible to serve on the board of directors of Freshwater Conservation Canada, as outlined in the bylaws, and that I am willing and able to actively serve if elected.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Primary Nominator (print):** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Supporting Nominator (print):** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Supporting Nominator (Print):** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Supporting Nominator (Print):** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Supporting Nominator (Print):** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_